



Top-up Application Form

Notes to help you

This form should be used for additional payment to an existing Prudential International Investment Portfolio (Life Assured or Capital Redemption option).

If you have any questions when completing this form, please speak to your Financial Adviser.

Important Information

You can select withdrawals (regular and/or one off), Adviser Charges (Ongoing and/or Ad-hoc) and/or an Ongoing Investment Adviser Charge. If you do, and their combined total in any bond year exceeds the 5% tax deferred allowance (see the Key Feature document for details) then you may become liable to an Income Tax charge. It may also affect your entitlement to personal income tax allowances and/or certain tax credits.

This form is divided into sections. **Notes** can be found at the end of each section to help you fill in this form.

Before completing this form, the applicant must read the Privacy Notice in section 8 page 6. The Privacy Notice explains how we use your personal data and why we are collecting it.

The personal information you provide is being collected for the purpose of entering into a contract and to discharge our legal

responsibilities. Failure to provide the requested information will result in the application not being processed.

Please use black ink and write in CAPITAL LETTERS or tick as appropriate. Any corrections must be initialled – don't use correction fluid as this will invalidate your Application.

Please send this completed form to **Prudential International, Stirling FK9 4UE**.

Before you invest in this product you should read our Key Information Document, relevant Investment Option Document(s) or the Fund Managers own Key Investor Information Document(s) as appropriate. These include important information which may help you make up your mind.

You can find the latest Key Information Document and relevant Investment Option Document(s) for this product on our website at www.prudential-international.com/pro-docs/PIIP

For products closed before 1 January 2018, but can still be topped up, we do not provide these documents. So please see your Key Features Document for more information.

Section 1 – Personal details

Bond number(s)

Policyholder(s)

Are you appointing a new Discretionary Asset Manager?

Yes No

If yes, please complete a Discretionary Asset Manager nomination form (DPBF10048) for each Discretionary Asset Manager to be appointed and submit with this top-up Application Form.

Are you notifying us of a change of address as part of this Application?

Yes No

If yes, please provide your new address¹

Postcode

Are you also changing your country of tax residency?

Yes No

If yes, please advise your new country of tax residency and complete our Tax Residence Self-Certification Form (INVF11804)

Notes

¹ Please provide up to date proof of identity and address verification for **each** policyholder. A certified copy of a utility bill or bank statement dated within the last 6 months will satisfy the address verification requirement.

Section 7 – Ongoing Adviser Charges and Ongoing Investment Adviser Charge(s)

Any Ongoing Adviser Charges and Ongoing Investment Adviser Charges agreed with your adviser(s) may be deducted from your bond.

Existing Ongoing Adviser Charges and/or Existing Ongoing Investment Adviser Charges

Where there are existing Ongoing Adviser Charges and/or Ongoing Investment Adviser Charges currently being deducted from your bond and they are;

- ▶ a percentage of the bond value, they will increase in proportion with your top-up payment. This will happen from the next due payment date (subject to processing time).
- ▶ a monetary value, the amount will not change with this top-up.

We will take the Ongoing Adviser Charge and/or Ongoing Investment Adviser Charge from your Deposit Account. This will take effect from the next due payment date (subject to processing time).

Changes to your Ongoing Adviser Charges and/or Ongoing Investment Adviser Charges

Please note that any new instructions you give us here will override any previous instructions you have given for Ongoing Adviser Charges and will apply to the whole of your bond, not just this top-up. The new charge will take effect from the next due payment date (subject to processing time).

7(A) Changes to your Ongoing Adviser Charges

If you want to make any changes to an existing Ongoing Adviser Charge, please give us the new details below.

If you have not previously asked us to pay an Ongoing Adviser Charge from your bond, but now wish to do so, please complete form PIIBF10006.

The Ongoing Adviser Charge can be a monetary amount, a percentage of the total amount invested (including this top-up) or a percentage of the bond value.

Please enter the annual amount including VAT, which will be deducted from the bond every quarter

Option 1 (monetary amount), each year. This will be deducted in the Cash In Benefit currency.

OR

Option 2 % of total amount invested, each year

OR

Option 3 % of the total bond value, each year

Adviser Charging Limits

We have limits which set out the maximum level of Adviser Charging which we will facilitate.

These are:

Ongoing Adviser Charge + Investment Adviser Charge: 1% of Fund Value (Combined)

7(B) Changes to your Ongoing Investment Adviser Charge

If you want to make any changes to an existing Ongoing Investment Adviser Charge, please give us the new details below. Please see part 6 if you have not previously appointed an Investment Adviser and wish to do so now.

The Ongoing Investment Adviser Charge can be a monetary amount, a percentage of the total amount invested (including this top-up) or a percentage of the bond value. Monetary amounts will be converted to percentages rounded down to two decimal places.

Please enter the new annual amount including VAT, which will be deducted from the bond every quarter.

Option 1 (monetary amount), each year. This will be deducted in the Cash In Benefit currency.

OR

Option 2 % of total amount invested, each year

OR

Option 3 % of the total bond value, each year

Section 8 – Application⁴

For your own benefit and protection, you need to read carefully the documentation provided before signing this form. You need to also read carefully any further documentation provided to you in the future.

If there is anything you do not understand, please ask your Financial Adviser for further information.

I/We request that holdings are purchased in the fund(s) selected.

I/We understand that the additional premium will be applied to purchase holdings in the fund(s) selected as soon as Prudential International's requirements are met and the premium is accepted.

I/We confirm that I have read the Key Information Document, relevant Investment Option Document(s) or the Fund Managers own Key Investor Information Document(s) as appropriate for this product.

I/We understand that a sole applicant, or, if there is more than one applicant, any one of the applicants, has the right to cancel the top-up investment within 30 days of receiving the cancellation notice.

I/We understand that a copy of the terms and conditions and the completed Application Form are available on request.

I/We understand calls may be monitored or recorded for staff training, quality, dispute resolution or security purposes.

I confirm that:

- a) the information given in this Application Form and any schedule or other document relating to this application is true and complete to the best of my knowledge and belief.
- b) I have not concealed or omitted any material facts (and to the best of my knowledge and belief no other person involved in this application has concealed or omitted any material facts).
- c) I will notify you of any material facts I become aware of before the contract starts.
- d) I have read the warning regarding material facts on page 7 and I understand that failure to disclose a material fact may affect entitlement to benefits under the contract and could result in the contract being void.
- e) If applicable, each Life Assured consents to this application (and/or the consent of a parent or guardian has been given for any Life Assured who is under 18 or otherwise lacks legal capacity).

Privacy Notice

Your personal information

We, Prudential International Assurance Plc (**PIA**), take the privacy and protection of your personal information seriously. PIA will operate as the data controller in respect of the data we collect about you.

So we've set out below information about our processing of your personal information, what rights you have, and how you can get in touch if you want to know more.

When we say personal information, we mean information about you, such as your name, date of birth and contact details. We collect personal information from you that is necessary for us to either provide you with the product or service you've requested or to comply with statutory or contractual requirements. Unfortunately, if you don't provide all of the information we require this may mean we are unable to provide our products and services to you.

Part A – How we use your personal information and why

We, M&G plc and our Business Partners, will use the personal information you provide to us, together with other information, for the following purposes:

- › the administration of our products and services, including to enable us to perform our obligations to you and to provide any relevant services as discussed with you prior to any purchase of a product or service;
- › complying with any regulatory or other legal requirements;
- › carrying out checks using agencies such as credit reference agencies, tracing companies, or publicly available information (See Part B for more);
- › the provision of customer services – like to reply to a question, or tell you that something's changing;
- › automated decision-making or profiling (see Part C for more);
- › keeping your information on record and carrying out other internal business administration.

Some of the purposes above are necessary to allow us to perform our contractual obligations to you and to enable us to comply with applicable laws and regulation. We may also rely on legitimate interests in using and sharing your personal information for the purposes described above to improve our products and services. This allows us to explore ways to develop our business and to gain insights into how our products and services are used.

In addition, we M&G plc and our Marketing Partners, may use the personal information you provide to us, together with other information, to send you direct marketing offers by electronic or non-electronic means including by post. Please see Part G for further details. To the extent that we need your consent to use your personal information for these purposes, you explicitly provide your consent as set out in Part G as appropriate.

Notes

- ⁴ This Application should be read and signed by the person(s) who own(s) the bond. If there are more than two people who own the bond, please photocopy Section 8 and send it in with this Application Form.

Section 8 – Application – continued

Who we share your personal information with and why

We'll share your personal information within M&G plc and with our Business Partners, for any of the purposes set out in Part A. If you have a joint policy or investment, the other person may receive your personal information too. If appropriate, we may also pass on your personal information to financial crime prevention agencies, any legal, regulatory or government bodies.

As we, M&G plc, and some of our Business Partners are global companies, we might need to send your personal information to countries that have different data protection laws to the UK or the European Economic Area. These transfers will only be:

- › to countries in respect of which the European Commission has issued a data protection 'adequacy' decision, or
- › to other countries, such as India or the United States of America, where appropriate safeguards have been put in place.

If you want to know more about the above safeguards – like our use of the European Commission's Model Clauses which govern the transfer of information outside of the European Economic Area – further information is available on request.

We keep your personal information for a set amount of time

Your personal information will be stored either for as long as you (or your joint policyholder) are our customer, or longer if required by law or as is otherwise necessary. It'll always be in line with our data retention policy.

Part B – Reference checks

For certain products, we may use approved credit reference agencies, tracing companies, financial crime prevention agencies, or publicly available information, to help us to check your identity, as well as to prevent fraud and money laundering; this may include checks on your current or previous addresses. Results of these may be recorded for future reference.

These checks may also be carried out for a joint policy holder or person(s) that you provide personal information on. Should we ever lose contact with you, we may use these agencies to verify your address to help us get back in touch.

Any transfer of your personal information will always be done securely.

Part C – We may use your personal information to make automated decisions or profile you

We, M&G plc, our Business Partners, and our Marketing Partners may use your personal information to make automated decisions affecting you or to conduct other profiling (for example, marketing profiling).

To the extent that we conduct such automated decision making activity, we'll provide you with further information at the appropriate time.

Part D – Use of your sensitive personal information

For certain products or services, we'll need to process your sensitive personal information, such as information relating to health, genetics, biometric identifiers and sexual orientation. To the extent that we need your explicit consent to process this kind of personal information in the manner described in Parts A, B, and C, you explicitly provide your consent by signing and returning this form.

Part E – You're in control

When it comes to how we use your personal information, you've got the right to:

- › request a copy of your personal information for free (we may charge you for this if the request is manifestly unfounded or excessive);
- › in certain circumstances request that we move your personal information to another organisation if you want us to;
- › request that we correct anything that's wrong, or complete any incomplete personal information;
- › ask us to delete your personal information if it is no longer needed for the purposes set out in Part A or if there is no other legal basis for the processing;
- › limit how we use your personal information or withdraw your consents you have given for the processing of your personal information (including consents to automated decision making);
- › object to us using your personal information for direct marketing (including related profiling) or other processing based on legitimate interests;
- › complain to a data protection authority or another independent regulator about how we're using it.

If you want to do any of these things, or would like an explanation as regards these rights, we've explained how you can get in touch in the '**Contact Us**' section below.

Section 8 – Application – continued

If you do need to speak to us, it'll be useful to have to hand that the data controller of your personal information is PIA. PIA has also appointed a Data Protection Officer who can be reached at the details shown in the '**Contact Us**' section of this document.

We may monitor or record calls or any other communication we have with you. This will be for training, for security, or to help us check for quality.

Part F – Acting on someone else's behalf?

If you give us personal information about another person (or persons), we'll take that to mean they have appointed and authorised you to act on their behalf. This includes providing consent to:

- ▶ our processing of their personal information and sensitive personal information (as we've explained in Parts A, B, C, and D above);
- ▶ you getting any information protection notices on their behalf.

If for any reason you are concerned as to whether you are permitted to provide us with the other person's information, please contact us on the phone number provided in the '**Contact Us**' section of this notice before sending us anything.

Part G – Direct marketing

From time to time, we, M&G plc and our Marketing Partners may like to contact you by electronic or non-electronic means with details about products, services and any special offers. Please note that any consent you give will not apply to M&G Investments Group and Prudential UK as they operate their own customer databases and may contact you separately.

If you consent to us contacting you for this purpose, please tick to say how we may contact you (tick as many or as few as you like).

Email Phone Text

And if you change your mind, and/or you would like to opt-out of receiving direct marketing, it's easy to let us know. Just contact us at the details noted in the '**Contact Us**' section of this notice.

If you want to exercise your rights in Part E or if you require any other information about any other part of this notice, you can contact us in a number of different ways.

Contact Us

Write to us at: Data Protection Officer
Prudential International
Montague House
Adelaide Road
Dublin 2

Call us on: +353 1 476 5000

M&G plc means any affiliates of The Prudential Assurance Company Limited and Prudential Pensions Limited (including, Prudential Distribution Limited, Prudential International Assurance plc, PGDS (UK ONE) Limited, Prudential Life Time Mortgages Limited, Prudential Global Services Private Limited, M&G Investments Group, Prudential Financial Planning Limited and Prudential Corporate Pensions Trustee Limited).

Business Partners means our service providers, accountants, auditors, IT service and platform providers, intermediaries, reinsurers, retrocessionaires, investment managers, agents, pension trustees (and other stakeholders), scheme advisors, introducers, selected third party financial and insurance product providers and our legal advisers.

Marketing Partners means our service providers, intermediaries, pension trustees (and other stakeholders), scheme advisors and introducers, selected third party financial and insurance product providers.

Adviser Charges Declaration

I authorise Prudential International to act upon my instructions regarding the facilitation of Adviser Charges (the "Adviser Charge Instruction") whether specified here now or elsewhere at any time in future. I also understand that Prudential International shall not be required to carry out such instructions (including any permitted by my adviser firm) where they conflict with any applicable law, regulation and/or HMRC practice and/or where they are inconsistent with Prudential International's Adviser Charge administration capability.

I understand that where there is a difference between the Adviser Charge Instruction and the Adviser Charges agreed with my adviser firm, Prudential International will only facilitate payment in accordance with my Adviser Charge Instruction.

I confirm that the Adviser Charge specified in my Adviser Charge Instruction is inclusive of any VAT at the prevailing rate. I understand that, with the exception of changes in the level of VAT, the Adviser Charge may not be increased without my explicit authority.

I understand that if the level of VAT applicable within the Adviser Charge changes, (including where previously VAT free Adviser Charges become subject to VAT) Prudential International will only alter my Adviser Charge following a new Adviser Charge Instruction or instruction from my adviser firm which sets out the new level of charges to be deducted.

Section 8 – Application – continued

Application – by owner(s) of the bond:

Please issue the top-up to my/our bond on the basis specified in this Application Form.

It is our normal procedure to issue policy documents direct to the policyholder. If you would prefer us to issue these to your Financial Adviser, please tick the box below.

Please issue policy documents to my/our Financial Adviser

If you have asked us to pay any Set-up Adviser Charge (in Section 7) or Ongoing Adviser Charge (in Section 7) on your behalf, these will be paid to the Financial Adviser currently associated with your bond in our records. If you have asked us to pay any Ongoing Investment Adviser Charge (in Section 7) on your behalf, these will be paid to the Investment Adviser currently associated with your bond in our records. If you have changed your Financial Adviser and/or Investment Adviser, please contact us.

Warning – material facts

A material fact is any fact which might influence the assessment and acceptance of your Application. A material fact may affect our decision on whether your Application is acceptable and whether the contract should be subject to any special terms. Failure to disclose a material fact may affect entitlement to benefits under the contract and could result in the contract being void. The need for disclosure applies to any material fact you become aware of when you submit the Application. It also applies to any material fact you become aware of before the contract starts. If you are in any doubt whether certain facts are material, these facts should be included.

Signature of each owner

Signature of owner

Signature of owner

Full name

The date of this Application

D	D	M	M	Y	Y	Y	Y
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Full name

The date of this Application

D	D	M	M	Y	Y	Y	Y
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To be completed by your Financial Adviser(s)

Adviser name

Adviser agency number

Firm reference number (as per FCA register)

Adviser address

<input type="text"/>
Postcode

Telephone number

Fax number

Email address

Financial adviser checklist

Please complete the following and ensure that all necessary documentation accompanies this application form. Failure to provide all relevant information will result in a delay to this Application being processed.

	Please tick if attached
If paying by cheque, please make payable to Prudential International	<input type="checkbox"/>
If paying by telegraphic transfer, a copy of the telegraphic transfer form (<i>the original should be sent to the client's bank</i>).	<input type="checkbox"/>
> I enclose up to date Anti-Money Laundering documentation including personal identification and address verification for all Applicant(s).	<input type="checkbox"/>
If appointing one or more Discretionary Asset Managers for the first time, a Discretionary Asset Manager nomination form for each one	<input type="checkbox"/>
If appointing an Investment Adviser for the first time please complete an Investment Adviser Form	<input type="checkbox"/>

Please note that interest will not be credited to payments received prior to receipt of all required documents.

Reminder

- › Check for correct signatures and dates in Section 8.
- › Make sure that the Set-up Adviser Charge details have been fully completed in Section 2, if required.
- › Make sure that any changes to the Ongoing Adviser Charges and/or Ongoing Investment Adviser Charges have been fully completed in Section 7, if required.



www.pru.co.uk/international

The registered office of Prudential International is in Ireland at Montague House, Adelaide Road, Dublin 2. Prudential International is a marketing name of Prudential International Assurance plc, a life assurance company operating from Ireland. Registration No. 209956. Prudential International Assurance plc is authorised by the Central Bank of Ireland. Prudential International is part of the same corporate group as The Prudential Assurance Company Limited. Both The Prudential Assurance Company Limited and Prudential International are direct and indirect subsidiaries respectively of M&G plc, a company incorporated in the United Kingdom. The Prudential Assurance Company Limited is not affiliated in any manner with Prudential Financial, Inc, a company whose principal place of business is in the United States of America or Prudential plc, an international group incorporated in the United Kingdom.